



**ACTION TAKEN REPORT FOR THE  
MINUTES OF THE 3/16 (THE THIRD MEETING OF 2016-17) OF  
THE IQAC HELD AT 11.00 AM ON SATURDAY, THE 08TH APRIL, 2017**

The Action Taken Report for the Third IQAC Meeting of 2016 -17 was deliberated to the members and details are furnished below.

S. No.	Details of the Minutes	Action Taken Report
1.	<p><b>ITEM-1: Observations on the key aspects of NAAC Peer Team Visit</b></p> <p>The NAAC has accredited GITAM with A+ grade with a score of 3.53 dated March 28,2017 for a period of five valid till 27 March,2022.</p> <p>The Vice Chancellor has informed the members about the accreditation achieved by the University and appreciated the efforts of all the stakeholders. He thanked the NAAC Peer Team members for their tireless effort in the process of accreditation of the University.</p> <p>Further, the observations provided on the key aspects provided by the members of the Peer Team of NAAC were discussed and The members expressed their views on the following.</p> <ul style="list-style-type: none"><li>• Implementation of e-Governance: The Vice Chancellor has directed the Director, CATS to chalk a plan of action to make paperless administration from the next Academic Year onwards.</li><li>• The Vice Chancellor has directed Registrar to recruit quality faculty by maintaining Teacher Student Ratio with proper cadre Ratio.</li></ul>	<p>The suggestions presented by the members has been noted and Vice Chancellor requested IQAC to follow up the process in consultation in respective units of the University</p> <p>The Registrar has circulated to all the HoIs / Directors / HoDs /Faculty/Non-Teaching staff/students that the official communication is through gitam mail only.</p> <p>The academic calendar and other notices pertaining to staff and students are published in GITAM website.</p>

	<ul style="list-style-type: none"> <li>• More funds to be allocated towards Library Automation for the coming financial year.</li> </ul>	
2.	<p><b>ITEM-2: Initiating Academic Audit with revised format</b></p> <p>The Director- IQAC has proposed the Revised Academic Audit Proforma for discussion and feedback for year 2016-17. The Proforma format was approved and appreciated by the members. The Vice Chancellor requested the Director, IQAC to initiate the process by auditing the Departments based on the format and submit the observations.</p>	The revised format was approved by the members and authorized Director, IQAC to carryout the AAA as per the approved format.
3.	<p><b>ITEM-3: ISO Certification accorded to University</b></p> <p>The University prepared the ISO Quality Manual and accordingly the Audit was done by the External agency ISO TUV SUD for three campuses and accorded ISO 9001:2015 Certification from 16 February 2016 for a period of three years with Annual Surveillance Audit every year.</p> <p>The members congratulated the IQAC team for their efforts and requested for regular follow up.</p>	The ISO certification attained by university was noted and instructed to all the heads of institutions and departments to frame and display the ISO certificate to the stake holders to see it.
4.	<p><b>ITEM-4: NIRF Rank to the University</b></p> <p>The Vice Chancellor has placed before the committee, a significant achievement of NIRF Rank 89 for the 2017. The University has stood with in the Top 100 in NIRF University Rankings announced by MHRD.</p>	The efforts made by GITAM especially IQAC team was appreciated and noted.
5.	<p><b>ITEM -5: Discussion on Admission Process</b></p> <p>The Director conveyed the members that the GITAM Admission process has started and demand ratio need to improve when compared to previous</p>	The item and information was noted.

	<p>year where 68,488 applications had received out of which 4,646 have admitted. The members suggested increasing brand-building activity of GITAM for improvement especially engineering and management programmes.</p>	
<p>6.</p>	<p><b>ITEM -6: Any other points</b></p> <p>The Director has conveyed the members about the importance of applying for UI Green metric Ranking and requested for approval.</p> <p>Prof. K. Aruna Lakshmi has suggested to initiate the Research Forum to discuss scientific innovations among the faculties by inviting Experts to build a culture of inter- disciplinary research in University and collaborate activities. The suggestion was welcomed by members and requested to follow it up for implementation.</p>	<p>The suggestion was approved and requested for implementation after due approval from Management, GITAM.</p>

  
(Prof. K. Thammi Reddy)

Director IQAC

DIRECTOR  
Internal Quality Assurance Cell (IQAC,  
GITAM (Deemed to be University)  
VISAKHAPATNAM-530 045



Directorate of Internal Quality Assurance Cell  
GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)  
(Deemed to be University u/s 3 of the UGC Act, 1956)  
Accredited by NAAC with 'A+' Grade

**ACTION TAKEN REPORT FOR THE  
MINUTES OF THE 4/16 (THE FOURTH MEETING OF 2016-17) OF  
THE IQAC HELD AT 11.00 AM ON MONDAY, THE 19TH JUNE, 2017**

The Action Taken Report for the Fourth IQAC Meeting of 2016 -17 was deliberated to the members and details are furnished below.

S. No.	Details of the Minutes	Action Taken Report
1.	<p><b>ITEM-1: Approval of Academic Audit for the year 2016-17</b></p> <p>IQAC has successfully completed the Academic Audit of all the institutes across three campuses and the report have been shared with the members for Approval.</p> <p>The members recommended to share the same with the concerned Institute Heads for necessary action. The key observations are attached as Annexure.</p>	<p>The members noted the observations and recommendations of the Academic Audit Report and the same is forwarded for necessary follow up to Institute heads.</p>
2.	<p><b>ITEM-2: Submission of AISHE Data for 2016-17</b></p> <p>The Director- IQAC has informed the members about the successful submission of AISHE Data pertaining to Students, Faculty and Institute information for the year 2016-17 and received the acknowledgement from the concerned authority.</p>	<p>The information shared was noted.</p>

3.	<p><b>ITEM-3: To Review the preparedness of programmes offered by University</b></p> <p>The Director, IQAC has informed to the members that the Board of Management has approved 25 UG Programmes and 39 PG Programmes for the year 2016-17. The board has gone through the preparedness of Departments and availability of infrastructure, Teaching staff and other support systems needed for the programmes offering. The same has been noted by the members.</p>	The preparedness of the University was noted and considered.
4.	<p><b>ITEM-4: Result Analysis of all the programmes offered by the University</b></p> <p>The Result Analysis all the programmes was presented to the members of the IQAC and was found satisfactory. It is observed that UG students had secured good results comparative to PG students. The same was noted and suggestive steps were presented on the same for improvement.</p>	The details shared by the Director, IQAC was noted
5.	<p><b>ITEM-5: Placements for the year 2016-17</b></p> <p>The students of the University has received good number of placements around 1900+ with an average package of 3.6 Lakhs per annum. The highest package being 10 Lakhs.</p> <p>The members appreciated the efforts of the Placement Cell of all the institutes.</p>	The efforts of Placement Cells was appreciated and noted.

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**(Prof. K. Thammi Reddy)**  
**Director – IQAC**

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