GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)
(Deemed to be University u/s 3 of the UGC Act, 1956)
Accredited by NAAC with 'A+' Grade

MINUTES OF THE MEETING (1/18), (THE FIRST MEETING OF 2018 -19) OF THE IQAC HELD AT 10.00 AM ON MONDAY, THE 06TH AUGUST, 2018

Gandhinagar Campus, Rushikonda
Visakhapatnam – 530 045, A.P., India

MINUTES OF THE MEETING (1/18), (THE FIRST MEETING OF 2018 -19) OF THE IQAC HELD AT 10.00 AM ON MONDAY, THE 06TH AUGUST, 2018 IN THE BOM HALL, GITAM BHAVAN, GANDHINAGAR CAMPUS, RUSHIKONDA, VISAKHAPATNAM.

Members Present:

Prof. M. S. Prasada Rao	Vice-Chancellor	Chairperson
Prof. K. Siva Rama Krishna	Pro Vice-Chancellor, VSP	Chairperson
Prof. N. Siva Prasad	Pro Vice-Chancellor, HYD	Member
Dr. P.V. Sivapullaiah	Pro Vice-Chancellor, BLR	Member
Prof. K. Bhaskar Raju	Director, BLR Campus	Member
Prof. K. Lakshmi Prasad	Principal, GIT,VSP	Member
Prof. K. Aruna Lakshmi	Principal, GIS, VSP	Member
Prof. P. Sheela	Principal, GIM, VSP	Member
Sri. B. V. Mohana Rao	Secretary, GITAM University	Member
Prof. Y. Satyanarayana	School of Law, VSP	Member
Prof. Ch. Rama Krishna	Director, UGC Affairs & Research Activities	Member
Mr. Preetham Gandhi	IIM Ahmedabad	Member
Mr. O. Naresh Kumar	CEO, Symbiosis Technologies, VSP	Member
Mr. E Srinivas Chakravarthy	TCS	Member
Prof. M. Potharaju	Registrar	Member
Prof. P V Nageswara Rao	Director, IQAC	Member Secretary

Leave of absence is granted to Prof. Ch. Sanjay, Principal, School of Technology, Hyderabad; and Mr. Prem Ojha, Alumni.

The Vice- Chancellor has extended a warm welcome to the members and appraised the various activities organized by IQAC in the academic year 2017-18.

Then the detailed agenda is taken up.

ITEM-1: Confirmation of the minutes of Previous IQAC Meeting held on 25th June, 2018

The minutes of the IQAC meeting were placed and shared to the members for approval. The same has been approved.

ITEM-2: Introduction of New Programmes for the year 2018-19

The Director, IQAC has placed the minutes of the 15th Academic Council for discussion. The key insights include the following.

Introduction of the Programmes for 2018-19

- M. Tech (Electronic Design and Technology) in collaboration with CDAC.
- B.Sc. (Biotechnology, Chemistry, Microbiology)
- B.Sc. (Mathematics, Electronics, Computer Science)
- B.Sc. (Food Technology)
- BBA (Financial Markets)
- Open Electives in Biotechnology and Management
- M.A (English)
- B.A.(Mathematics, Economics and Statistics)

The members noted the Programmes which are in line with current requirements of the education system and appreciated the Directorate of Academic Affairs for the work. The other points were also shared for the interest of the members.

ITEM-3: Syllabi for M.Phil./Ph.D. Course work for different faculties

The syllabus prepared by the Directorate of Academic Affairs were placed to the members for suggestions or improvements. The members reviewed the syllabus and found intact as per the UGC requirements. The same has been noted by the members. The members also suggested in encouraging NPTEL courses related to research methodology and Ethics for scholars to inculcate spirit of better research.

ITEM-4: Review of AISHE 2017-18 Data

The Director, IQAC has placed the summary sheet of data submitted for AISHE for the year 2017-18 as part of Govt. initiative to submit data pertaining to Students, faculty on annual basis for statistical purposes. The same has been noted and suggested for converting the data in excel file if possible for easy analysis of data. The same has been noted for further AISHE data capturing process. It was also informed that Internet has been enhanced by 1000 Mbps for better IT Connectivity.

ITEM -5: Launch of G – Messenger Portal

The Registrar has informed to the members that the in house software team, CATS has developed an application named G – Messenger to facilitate ease of access of sending bulk SMS to faculty and Students under their control. It was also made clear that messages to be sent on need basis and help stakeholders in knowing the information pertaining to the results, exam dates and other useful information. The members appreciated the initiative taken up by the CATS.

ITEM -6: Submission of Data for Times Higher Education University Ranking for 2018

The Director, IQAC has showcased the Times Higher Education Portal for Data Capturing and the inputs required for the portal were discussed deliberately along with data among the members. The external member has suggested to improve the branding of the University through Advertisement and other social channels in light of the University Mission to become global leader in higher education. The same was noted and will take forward for better ranking of the GITAM.

ITEM -7: Preparation of data for UI Green Metric Ranking

The Director, IQAC has deliberated on the need of the UI Green Metric Ranking which primary focuses on the green practices being adopted by various organizations across the globe and was measured on various parameters. The rank obtained will help in GITAM assessing its place and plan further actions to improve the Green component in the campus. The members requested to prepare the data as per the template showcased by the Director and submit once the data is prepared. One of the member suggested the documentation prepared would serve as Green Audit for the University.

The meeting ended with thanks to the chair.

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Director - IQAC
DIRECTOR
Internal Quality Assurance Cell (IQAC)
GITAM (Deemed to be University)
VISAKHAPATNAM-530 045

GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)
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MINUTES OF THE MEETING (2/18), (THE SECOND MEETING OF 2018 -19) OF
THE IQAC HELD AT 03.00 PM ON   FRIDAY, THE 21ST DECEMBER, 2018

Gandhinagar Campus, Rushikonda
Visakhapatnam – 530 045, A.P., India

MINUTES OF THE MEETING (2/18), (THE SECOND MEETING OF 2018 -19) OF THE IQAC HELD AT 03.00 PM ON FRIDAY, THE 21ST DECEMBER, 2018 HELD AT THE BOM HALL, GITAM BHAVAN, GANDHINAGAR CAMPUS, RUSHIKONDA, VISAKHAPATNAM.

Members Present:

Prof. K. Siva Rama Krishna	I/c. Vice-Chancellor	Chairperson
Prof. N. Siva Prasad	Pro Vice-Chancellor, HYD	Member
Prof. P.V. Sivapullaiah	Pro Vice-Chancellor, BLR	Member
Prof. K. Lakshmi Prasad	Principal, GIT,VSP	Member
Prof. K. Aruna Lakshmi	Principal, GIS, VSP	Member
Prof. P. Sheela	Principal, GIM, VSP	Member
Prof. Y. Satyanarayana	Director, GSL, VSP	Member
Prof. Ch. Sanjay	Principal GST, Hyderabad	Member
Prof. K. V. Bhaskar Raju	Director, GST, Bengaluru	Member
Prof. Ch. Rama Krishna	Director, UGC Affairs and RA	Members
Sri. B. V. Mohana Rao	Secretary, GITAM University	Member
Sri O Naresh Kumar	CEO, Symbiosys Technologies, Visakhapatnam	Member
Mr. E. Srinivasa Chakravarthy	Centre Head, TCS, Bengaluru	Member
Mr. Prem Ojha	Chief Operating Officer, Videocon, Chandigarh	Member
Mr. Preetham Gandhi	PG Student, IIM, Ahmedabad	Member
Prof. M. Potharaju	Registrar	Member
Prof. PV Nageswara Rao	Director, IQAC	Member Secretary

Mr. Prem Ojha, Mr. Preetham Gandhi and Mr. E. Srinivasa Chakravarthy has joined through Skype Conference Call.

The meeting was started with tributes to Late Dr. M V V S Murthi, Founder President, GITAM.

The I/C Vice- Chancellor has extended a warm welcome to the members and appraised the various activities organized by IQAC.

Then the detailed agenda is taken up.

Item No.1: Reconstitution of the new IQAC Advisory Board.

As the tenure of the Members of the IQAC Advisory Board is completed, based on the request of the Director, IQAC, the I/c. Vice Chancellor upon discussion with the members directed the Director, IQAC to propose the new members as per NAAC norms.

Item No.2: Review of Admission Progress for Various Programmes

The Director, IQAC informed the members that for the year 2018-19, the university had received 77,532 applications for 5249 admitted students i.e., Demand Ratio of near to 15. It was informed that the diversity of students in terms of Gender, Region and International students is satisfactory.

Item No.3: Submission of AQAR for 2017-18 to NAAC

The members reviewed the AQAR for 2017-18 academic year and approved the same for onward submission to NAAC, Bengaluru. The Director, IQAC, informed the members that the subsequent AQARs has to be submitted on line as intimated by NAAC, Bengaluru.

Item No.4: Review of NIRF-2019 submitted data.

The members reviewed the various parameters of NIRF-2019 with that of NIRF 2018 submitted data and observed the improvement in some parameters. The members observed that there is a slight decrease in research component. The Director, UGC Affairs & Research activities is advised to sensitize the importance of Research Projects.

Item No.5: Ranking Analysis of UI Green Metric.

GITAM ranked 415 out of 619 participated institutes in 2017 and got 463 out of 1437 participated institutes in 2018. To improve this ranking members advised to go for ISO 14001:2015 Environmental Audit.

Item No.6: Constitution of various committees to improve the functionality of each Institutes/Directorate.

To further improve the functionality of the university, the I/c. Vice Chancellor proposed to constitute the following committees.

- Research
- Evaluation Reforms

- Curriculum enhancement
- Human Resources Development

Item No.7: ISO 9001:2015 Surveillance Audit – Preparation activities.

The ISO 9001:2015 surveillance audit for the year 2018-19 is due by February 2019. The I/c. Vice chancellor instructed the Director, IQAC to monitor/sensitize various activities related to ISO 9001:2015 for the smooth completion of the surveillance audit.

Item No. 8: Updating and improving GITAM Website.

The I/c. Vice chancellor instructed the Director, CATS to give new aesthetic look to the university website by considering the admissions and reputation of the institute in to account.

Item No. 9: Approval of AICTE -2019-20 admitted batch.

All the members suggested to go for AICTE approval for all the technical programmes offered by the university in view of mandate by MHRD.

Since there were no points to discuss further, the meeting was concluded with thanks to and from the chair.

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Director - IQAC
DIRECTOR
Internal Quality Assurance Cell (IQAC;
GITAM (Deemed to be University)
VISAKHAPATNAM-530 045

Directorate of Internal Quality Assurance Cell
GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)
(Deemed to be University u/s 3 of the UGC Act, 1956)
Accredited by NAAC with 'A+' Grade and MHRD Category I University

ACTION TAKEN REPORT FOR THE
MINUTES OF THE MEETING (2/18), (THE SECOND MEETING OF 2018 -19) OF THE IQAC HELD ON FRIDAY, THE 21ST DECEMBER, 2018

The Action Taken Report for the minutes of the Second IQAC meeting for year 2018-19 was informed to the members and the details are as follows.

S. No.	Description of Item Wise Information	Action Taken Report
1.	**Item No.1: Reconstitution of the new IQAC Advisory Board** As the tenure of the Members of the IQAC Advisory Board is completed, based on the request of the Director, IQAC, the I/c. Vice Chancellor upon discussion with the members directed the Director, IQAC to propose the new members as per NAAC norms.	The members thanked and approved for the same
2.	**Item No.2: Review of Admission Progress for Various Programmes** The Director, IQAC informed the members that for the year 2018-19, the university had received 77,532 applications for 5249 admitted students i.e., Demand Ratio of near to 15. It was informed that the diversity of students in terms of Gender, Region and International students is satisfactory.	The progress of admissions was noted.
3.	**Item No.3: Submission of AQAR for 2017-18 to NAAC** The members reviewed the AQAR for 2017-18 academic year and approved the same for onward submission to NAAC, Bengaluru. The	The online subsequent submission of AQAR was noted and recommended for implementation in hassle free environment through support of CATS

		Director, IQAC, informed the members that the subsequent AQARs has to be submitted on line as intimated by NAAC, Bengaluru.	
4.	**Item No.4: Ranking Analysis of UI Green Metric.** GITAM ranked 415 out of 619 participated institutes in 2017 and got 463 out of 1437 participated institutes in 2018. To improve this ranking members advised to go for ISO 14001:2015 Environmental Audit.	The efforts were appreciated
5.	**Item No.5: Constitution of various committees to improve the functionality of each Institutes/Directorate.** To further improve the functionality of the university, the I/c. Vice Chancellor proposed to constitute the following committees. • Research • Evaluation Reforms • Curriculum enhancement • Human Resources Development	The suggestions was accepted and recommended
6.	**Item No.6: ISO 9001:2015 Surveillance Audit – Preparation activities.** The ISO 9001:2015 surveillance audit for the year 2018-19 is due by February 2019. The I/c. Vice chancellor instructed the Director, IQAC to monitor/sensitize various activities related to ISO 9001:2015 for the smooth completion of the surveillance audit.	IQAC was requested to follow it up.
7.	**Item No. 7: Updating and improving GITAM Website.** The I/c. Vice chancellor instructed the Director, CATS to give new aesthetic look to the university website by considering the	The suggestions was accepted and directed to CATS to work appropriately by referring to International University Websites

	admissions and reputation of the institute in to account.	
8.	**Item No. 8: Approval of AICTE -2019-20 admitted batch.** All the members suggested to go for AICTE approval for all the technical programmes offered by the university in view of mandate by MHRD.	The suggestions was recommended.

(Prof. P V Nageswara Rao)

Director – IQAC

GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)
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MINUTES OF THE MEETING (3/18), (THE THRID MEETING OF 2018 -19) OF THE IQAC HELD AT 10.00 AM ON TUESDAY, THE 23RD APRIL, 2019

Gandhinagar Campus, Rushikonda
Visakhapatnam – 530 045, A.P., India

MINUTES OF THE MEETING (3/18), (THE THIRD MEETING OF 2018 -19) OF THE IQAC HELD AT 10.00 AM ON TUESDAY, THE 23RD APRIL, 2019 HELD AT THE BOM HALL, GITAM BHAVAN, GANDHINAGAR CAMPUS, RUSHIKONDA, VISAKHAPATNAM.

Members Present:

Prof. K. Siva Rama Krishna	I/c. Vice-Chancellor	Chairperson
Prof. N. Siva Prasad	Pro Vice-Chancellor, HYD	Member
Prof. P.V. Sivapullaiah	Pro Vice-Chancellor, BLR	Member
Prof. K. Lakshmi Prasad	Principal, GIT,VSP	Member
Prof. M. Sarat Chandra Babu	Principal, GIS, VSP	Member
Prof. P. Sheela	Principal, GIM, VSP	Member
Prof. Y. Radhika	Director, Academic Affairs	Member
Prof. K V Ramesh	Director, Evaluation	Member
Prof. Ch. Rama Krishna	Director, UGC Affairs & Research	Member
Sri. B V Mohan Rao	Secretary, GITAM	Member
Sri. Winny Patro	CEO, AP Innovation Society	Member
Ms. K. Lakshmi Samyuktha	Student, B.Tech. (CSE)	Member
Sri. Krishna Vattipalli	CEO, Imageinnovate	Member
Sri. G. Gopal Krishna	CTO, GITAM	Member
Prof. K V G D Balaji	Registrar	Member
Prof. PV Nageswara Rao	Director, IQAC	Member Secretary

Item No.1: Action taken report on the IQAC Advisory Board meeting held at 3:00pm on December 21, 2018.

1. Reconstitution of the new IQAC Advisory Board.

The members of the IQAC Advisory Board permitted the Director, IQAC to propose the external members and student members for the Board. The in-chare Vice-Chancellor approved the following members as IQAC Advisory Board Members for a period of 2 years.

Members:

1. Prof. K. Siva Rama Krishna, I/c. Vice-Chancellor
2. Prof. N. Siva Prasad,Pro Vice-Chancellor, HYD
3. Prof. P.V. Sivapullaiah,Pro Vice-Chancellor, BLR
4. Prof. K. Lakshmi Prasad,Principal, GIT,VSP
5. Prof. M. Sarat Chandra Babu,Principal, GIS, VSP
6. Prof. P. Sheela,Principal, GIM, VSP
7. Prof. Y. Radhika,Director, Academic Affairs
8. Prof. K V Ramesh, Director, Evaluation

9. Prof. Ch. Rama Krishna, Director, UGC Affairs & Research
10. Sri. B V Mohan Rao, Secretary, GITAM
11. Sri. Winny Patro, CEO, AP Innovation Society
12. Ms. K. Lakshmi Samyuktha, Student, CSE
13. Sri. Krishna Vattipalli, CEO, Imageinnovate
14. Sri. G. Gopal Krishna, CTO, GITAM
15. Prof. K V G D Balaji, Registrar
16. Prof. PV Nageswara Rao, Director, IQAC

2. Submission of AQAR for 2017-18 to NAAC.

As the members of the Advisory Board of IQAC after verification permitted the IQAC Director to submit the AQAR for 2017-18 to NAAC, the AQAR report for 2017-18 was submitted to NAAC.

3. Review of NIRF-2019 submitted data.

As per the advice of the members of the IQAC Board, the I/C Vice-Chancellor, with the approval of the Hon'ble President, to encourage research, weightage and incentives for active researchers has been increased in the Pay Revision process.

4. Constitution of various committees to improve the functionality of each institutes/Directorate.

The Registrar, GU, intimated the Principals/Directors to constitute the following committees to monitor the progress in those areas closely.

- Research
- Evaluation Reforms
- Curriculum Enhancement
- Human Resources Development/training.

5. ISO 9001:2015 Surveillance Audit – Preparation activities.

The Director, IQAC, intimated the Heads of the Departments/Institutions about the schedule of ISO9001:2015 Surveillance audit and requested to sensitize the internal members to get ready for the ISO9001:2015 Surveillance Audit.

6. Approval of AICTE for 2019-20 admitted batch.

By considering the requests of students and parents, the members of IQAC requested the Vice-chancellor to apply for AICTE approval for Engineering, Management, Pharmacy, Architecture and MCA programs.

Item No. 2: Review of NIRF 2019 Ranking Result.

The members gone through the Analysis prepared by the IQAC Team and suggested the following:

- Measures to import the Research component.
- To improve Girl student ratio
- Measures to improve admission ratio
- To improve the faculty student ratio

Item No. 3: ISO 9001:2015 Surveillance Audit observation.

The Director, IQAC is permitted to share the observations given by ISO team to the Principals/Directors of various institutions to reflect the suggestions in their BoS meeting.

Item No. 4: Status of AICTE Application

The members gone through the data and advised the Director, IQAC to submit the application to AICTE for approval through the Registrar.

Item No.5: Times Higher Education – World University – Rankings – Submission of Data.

The members after comparing the previous year data & new data had permitted the Director, IQAC to submit the data through the Registrar.

Item No. 6: Submission of AISHE data

The members permitted the Director IQAC / In-charge AISHE to submit the data to AISHE online.

Item No. 7: Annual follow up AQAR for 2018-19.

The members gone through the draft copy of the AQAR for 2018-19 and permitted the Director, IQAC, to submit the data to NAAC after incorporating the minor suggestions given by the members.

Item No. 8: NAAC 2022 Data Preparation – Online Registration.

The members permitted the Director, IQAC to go ahead with the online registration with NAAC for uploading the AQARs and other related data to NAAC portal.

Item No. 9: Academic Audit 2018-19 : Constitution of Committees

The I/C Vice Chancellor approved the various committees prepared by Director, IQAC, for carrying out the Academic Audit 2018-19.

Item No. 10: ISO14001:2015 Environment Management and ISO27001:2013 Information Security Management System.

The I/C Vice Chancellor advised the Campus Engineer and CTO to apply for ISO14001:2015 Environment Management and ISO27001:2013 respectively.

Item No. 11: Subscription for Knimbus.

The I/C Vice Chancellor advised the CTO, to subscribe Knimbus, by considering the requests from the faculty, PG students and Research Scholars, which enables the access of subscribed e-journals from outside the campus network.

As there no further points to discuss the meeting ended with thanks to and from the chair.

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Director - IQAC

DIRECTOR
Internal Quality Assurance Cell (IQAC,
GITAM (Deemed to be University)
VISAKHAPATNAM-530 045

GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)
(Deemed to be University u/s 3 of the UGC Act, 1956)
Accredited by NAAC with 'A+' Grade

MINUTES OF THE MEETING (4/18), (THE FOURTH MEETING OF 2018 -19) OF
THE IQAC HELD AT 10.00 AM ON   MONDAY, THE 17TH JUNE, 2019

Gandhinagar Campus, Rushikonda
Visakhapatnam – 530 045, A.P., India

MINUTES OF THE MEETING (4/18), (THE FOURTH MEETING OF 2018-19) OF THE IQAC HELD AT 10.00 AM ON MONDAY, THE 17TH JUNE, 2019 HELD AT THE BOM HALL, GITAM BHAVAN, GANDHINAGAR CAMPUS, RUSHIKONDA, VISAKHAPATNAM.

Members Present:

Prof. K. Siva Rama Krishna	Vice-Chancellor	Chairperson
Prof. N. Siva Prasad	Pro Vice-Chancellor, HYD	Member
Prof. P.V. Sivapullaiah	Pro Vice-Chancellor, BLR	Member
Prof. K. Lakshmi Prasad	Principal, GIT,VSP	Member
Prof. M. Sarat Chandra Babu	Principal, GIS, VSP	Member
Prof. P. Sheela	Principal, GIM, VSP	Member
Prof. Y. Radhika	Director, Academic Affairs	Member
Prof. K V Ramesh	Director, Evaluation	Member
Prof. Ch. Rama Krishna	Director, UGC Affairs & Research	Member
Sri. B V Mohan Rao	Secretary, GITAM	Member
Sri. Winny Patro	CEO, AP Innovation Society	Member
Ms. K. Lakshmi Samyuktha	Student, B.Tech. (CSE)	Member
Sri. G. Gopal Krishna	CTO, GITAM	Member
Prof. K V G D Balaji	Registrar	Member
Prof. PV Nageswara Rao	Director, IQAC	Member Secretary

Leave of Absence granted to Sri. Krishna Vattipalli, CEO, Imageinnovate.

Item No.1: Confirmation of Minutes of Previous IQAC Meeting

The previous minutes of the IQAC were shared among the members and the same has been approved.

Item No.2: Discussion on the minutes of 16th Academic Council held on April 22, 2019

The Director, Academic Affairs has placed to the members, the minutes of the Academic Council. Some of the key items discussed are shared as follows.

- B.Tech. (CSBS) in collaboration with TCS was approved.
- B.Com was introduced and approved
- BBA (Logistics) in collaboration with Logistic Skill Council of India

- Revision was done in Academic Regulations for Engineering, Management and Science programmes and are effective from 2019-20
- Introduction of Skill Enhancement and Ability Enhancement courses namely, Basic Computer Concepts , IT Tools, Professional Communication Skills and Personal Development Soft Skills
- Research Programmes were approved for Law and Humanities

The member reviewed the minutes and the same has been noted and appreciated

Item No.3: Merger of GSIB and GIM Institutes

The Registrar has informed to the members that the University is in view of optimum uitilisation of both physical and human resources under single umbrella and hence, the Board of Management in its 53rd Meeting agreed for the merger of the Institutes that result in improvement of throughput and collaborative effort of management institute.The members appreciated the steps taken by the BoM and the same has been noted.

Item No.4: Placement Statistics for the Year 2019-20

The Director, IQAC has shared the placement statistics received from the Training Cell across three campuses and it was observed that the placement record was near to 90% out of eligible students. The companies that recruited students include Microsoft, TCS, Accenture, Amazon, NCS, Maruti Suzuki, Indian Navy and other reputed organizations. The Salary package ranges from 2.4 Lakhs to 15Lakhs per Annum. The members suggested to focus on companies whose minimum package is 3 Lakhs per Annum so that GITAM brand will improve across stakeholders. The same has been noted and appreciated.

Item No.5: Scholarship for Children of GITAM Employees

It was informed to the members that the GITAM has announced scholarship for Children of GITAM Employees as part of employee welfare measures. The same has been discussed in detail and the members appreciated the initiative of the management. One of the member raised a query whether it is applicable for existing students. The registrar said that it would clarify in due course of time.

Item No.6: Academic Staff Appraisal Process

The Director has informed to the members that Academic Staff Appraisal has been initiated and also requested the faculty to update the details in the HR and Academic Profile section of G-Staff portal which would be considered for assessment of Staff in terms of performance. The Process was deliberated by the Director, IQAC and roles of each process owner were discussed and approved for further implementation and consideration.

Item No.7: Academic and Administrative Audit of the Departments

The IQAC has nominated a team of faculty to Audit the Department at different levels and the key observations were submitted for Management for corrective action. The findings are shared among the members for suggestions and points were noted.

Any Other Item:

- The Director, IQAC has informed the members the impact of publications over NIRF and requested the Chairperson to provide some kind of encouragement in terms of incentives for better ranking.
- GITAM has entered MoUs with Logistic Sector Skill Council, EdCil, Unique Biotech Limited, BSNL for Academic and Research Exchange.

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Director IQAC

DIRECTOR
Internal Quality Assurance Cell (IQAC,
GITAM (Deemed to be University)
VISAKHAPATNAM-530 045